





**Brighton & Hove
City Council**

Overview & Scrutiny

Title:	Environment and Community Safety Overview and Scrutiny Committee ad hoc Panel - Support Services for Victims of Sexual Violence
Date:	15 April 2010
Time:	10.00am
Venue	Committee Room 2, Hove Town Hall
Members:	Councillors: Watkins (Chair) McCaffery Phillips Older
Contact:	Libby Young Overview & Scrutiny Support Officer 01273 – 290450 e-mail:libby.f.young@brighton-hove.gov.uk

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AGENDA

11. Procedural Business	1 - 2
12. Chairman's Communications	
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To hear evidence from:

- Gail Gray: CEO, Refuge, Information, Support and Education (RISE)
- Emma Seymour: Senior Manager, Threshold
- Rachel Brett: Head of Support Services for Children, Young People and Families, Sussex Central YMCA
- Eleri Butler: Policy Manager, Women's National Commission

Please note the Scrutiny Panel's agreed Terms of Reference, also attached for information.

14. Any Other Business

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions to committees and details of how questions can be raised can be found on the website and/or on agendas for the meetings.

Agendas and minutes are published on the council's website www.brighton-hove.gov.uk. Agendas are available to view five working days prior to the meeting date.

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

For further details and general enquiries about this meeting contact Libby Young, (01273 290450 – email libby.f.young@brighton-hove.gov.uk) or email scrutiny@brighton-hove.gov.uk

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Agenda Item 11

PROCEDURAL BUSINESS

A. Declaration of Substitutes

Where a Member of the Commission is unable to attend a meeting for whatever reason, a substitute Member (who is not a Cabinet Member) may attend and speak and vote in their place for that meeting. Substitutes are not allowed on Scrutiny Select Committees or Scrutiny Panels.

The substitute Member shall be a Member of the Council drawn from the same political group as the Member who is unable to attend the meeting, and must not already be a Member of the Commission. The substitute Member must declare themselves as a substitute, and be minuted as such, at the beginning of the meeting or as soon as they arrive.

B. Declarations of Interest

- (1) To seek declarations of any personal or personal & prejudicial interests under Part 2 of the Code of Conduct for Members in relation to matters on the Agenda. Members who do declare such interests are required to clearly describe the nature of the interest.
- (2) A Member of the Overview and Scrutiny Commission, an Overview and Scrutiny Committee or a Select Committee has a prejudicial interest in any business at meeting of that Committee where –
 - (a) that business relates to a decision made (whether implemented or not) or action taken by the Executive or another of the Council's committees, sub-committees, joint committees or joint sub-committees; and
 - (b) at the time the decision was made or action was taken the Member was
 - (i) a Member of the Executive or that committee, sub-committee, joint committee or joint sub-committee and
 - (ii) was present when the decision was made or action taken.
- (3) If the interest is a prejudicial interest, the Code requires the Member concerned:-
 - (a) to leave the room or chamber where the meeting takes place while the item in respect of which the declaration is made is under consideration. [There are three exceptions to this rule which are set out at paragraph (4) below].
 - (b) not to exercise executive functions in relation to that business and
 - (c) not to seek improperly to influence a decision about that business.
- (4) The circumstances in which a Member who has declared a prejudicial interest is permitted to remain while the item in respect of which the interest has been declared is under consideration are:-

(a) for the purpose of making representations, answering questions or giving evidence relating to the item, provided that the public are also allowed to attend the meeting for the same purpose, whether under a statutory right or otherwise, BUT the Member must leave immediately after he/she has made the representations, answered the questions, or given the evidence,

(b) if the Member has obtained a dispensation from the Standards Committee, or

(c) if the Member is the Leader or a Cabinet Member and has been required to attend before an Overview and Scrutiny Committee or Sub-Committee to answer questions.

C. Declaration of party whip

To seek declarations of the existence and nature of any party whip in relation to any matter on the Agenda as set out at paragraph 8 of the Overview and Scrutiny Ways of Working.

D. Exclusion of press and public

To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

NOTE: Any item appearing in Part 2 of the Agenda states in its heading the category under which the information disclosed in the report is confidential and therefore not available to the public.

A list and description of the exempt categories is available for public inspection at Brighton and Hove Town Halls.

Scrutiny Panel Terms of Reference:

- To gain an understanding of the nature and prevalence of sexual violence, particularly in the Brighton and Hove context
- To identify what support services for victims of sexual violence are already available to Brighton and Hove residents
- To identify where there are gaps in the provision of support services
- To identify what referral routes and pathways between different statutory agencies and support services currently exist, and how these can be developed further to increase support to victims of sexual violence
- To investigate ways to encourage a co-ordinated and holistic approach to the provision of support services for victims of sexual violence
- To investigate ways to encourage a more strategic and integrated approach to planning and commissioning support services
- To identify ways to ensure that support services can be sustainably resourced
- To identify ways to consult with service users about the support services they are accessing

